



SYLVESTRIAN

LEISURE CENTRE

JOB DESCRIPTION	
JOB TITLE	Senior Lifeguard
DEPARTMENT/SECTION	Sylvestrian Leisure Centre (SLC)
LINE MANAGER	Duty Manager
SAFEGUARDING	
<p><i>Forest School is committed to safeguarding and promoting the welfare of children.</i></p> <p>The Postholder will be required to:</p> <ul style="list-style-type: none">• Complete an Enhanced Disclosure and Barring Service (DBS)• Complete Child Protection Training• Promote and safeguard the welfare of all children and adolescents they are responsible for, or whom they come into contact.	
JOB SUMMARY	
<p>To assist with the planning, coordinating, operations and supervision of various aquatic programs including School lessons, learn to swim and Holiday Camp sessions.</p> <p>The Senior Lifeguard must be able to create a fun, safe environment which educates pool users in day-to-day swimming.</p>	
KEY DUTIES AND RESPONSIBILITIES	
<p>Lifeguarding</p> <ul style="list-style-type: none">• Follow policies and procedures outlined in the Pool Safety Operating Procedures (PSOP)• Provide safety instructions to pool users throughout their visit.• Identify emergencies quickly and take the appropriate action.• Anticipate problems and prevent accidents from occurring.• Maintain cleanliness of all the centre's facilities including wet side and dry side areas.• Educate bathers and customers on the rules of poolside.• Inspect pool equipment and facilities to ensure they are visible and safe.• Test chemical readings and relay information to the manager.• Ensure bathers are observed for all activities ensuring the correct number of staff are on poolside at one time.• To deal with customer complaints and enquires to a high standard.• Attend and pass monthly competency training.	

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- Assist with setting up Wet side and Dry side activities.
- Provide first aid to customers and colleagues on site.
- Complete daily/monthly/yearly maintenance tasks
- Supervise and lead a team of lifeguards, ensuring adherence to safety protocols and procedures.

Administration

- Help with any administration within Swim School/Holiday Activities/Fitness
- Complete regular stock checks
- Maintain accurate records of pool usage, incidents, and maintenance activities.

TERMS AND CONDITIONS

- Salary: Commensurate with role and its responsibilities
- Hours: Monday to Friday 09:00 to 17:00/ hours might change if operationally required.

FOREST SCHOOLS POLICY AND PROCEDURE

The postholder is required to actively follow and abide by all Forest School policies and procedures including Equal Opportunities, Safer Recruitment and Child Protection, and will maintain an awareness and observation of Fire and Health & Safety Regulations

If, during the course of time, the duties and responsibilities should change, the job description will be reviewed and amended in consultation with the postholder.

The postholder will carry out any other duties as are within the scope, spirit and purpose of this job description as requested by the relevant Line Manager.

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PERSON SPECIFICATION		
CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS:		
<ul style="list-style-type: none"> • A valid National Pool Lifeguard Qualification (NPLQ) and able to provide the original certificate. • A valid First aid certificate by a recognised organisation • A valid pool water testing or similar qualification 	✓	✓ ✓
EXPERIENCE:		
<ul style="list-style-type: none"> • 6 months experience in a similar role • Experience of leading effective communication to a team • Experience handling difficult situations and customers. 	✓ ✓ ✓	
KNOWLEDGE AND SKILL:		
<ul style="list-style-type: none"> • Excellent communication and interpersonal skills • Excellent organisation skills • Able to demonstrate Lifeguard skills to a high standard • To be alert and act upon it • To use initiative and be proactive • Professional attitude with customers and employees 	✓ ✓ ✓ ✓ ✓ ✓	
ATTITUDES		
<ul style="list-style-type: none"> • Possess a positive attitude and approach to change and development • Work collaboratively and effectively with others within the team • Ability to work individually and with others • Ability to build and maintain positive, respectful relationships with customers and colleagues • Ability to deal with difficult situations calmly and effectively • Ability to be open minded and put forth any ideas to improve the facilities to the postholders line manager • To be extremely observant and aim for accident prevention and early intervention 	✓ ✓ ✓ ✓ ✓ ✓ ✓	

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